



On approval of requirements for accreditation agency in secondary, technical and vocational, post-secondary education and rules of recognition of accreditation agencies, including foreign ones in the field of secondary, technical and vocational, post-secondary education.

Order of the Minister of Education of the Republic of Kazakhstan from February 13, 2023 № 34. Registered with the Ministry of Justice of the Republic of Kazakhstan on February 14, 2023 № 31902.

In accordance with subparagraph 28) of Article 5 of the Law of the Republic of Kazakhstan “On Education” I hereby order:

Footnote. Preamble - in the wording of the order of the Acting Minister of Education of the Republic of Kazakhstan from 27.06.2023 № 183 (enacted after ten calendar days after the date of its first official publication).

1. To approve:

- 1) Requirements for accreditation agency in secondary, technical and vocational, post-secondary education according to Annex 1 to this order;
- 2) Rules for recognition of accreditation agencies, including foreign ones in the field of secondary, technical and vocational, post-secondary education according to Annex 2 to this Order.

2. The Committee for Quality Assurance in the sphere of education of the Ministry of Education of the Republic of Kazakhstan in the order established by the legislation of the Republic of Kazakhstan shall ensure:

- 1) state registration of this order in the Ministry of Justice of the Republic of Kazakhstan;
- 2) placement of this order on the Internet resource of the Ministry of Education of the Republic of Kazakhstan after its official publication;

3. Control over execution of this order shall be entrusted to the supervising Vice-Minister of Education of the Republic of Kazakhstan.

4. This order shall come into effect after the day of its first official publication.

Requirements for an accreditation agency for secondary, technical and vocational, and post-secondary education

1. Have the status of a legal entity.
2. Be included in the registers and (or) associations of accreditation agencies of the member states of the Organization for Economic Cooperation and Development (hereinafter referred to as OECD).
3. To have the resources necessary to fulfill obligations on accreditation of organizations of secondary, technical and vocational, post-secondary education, educational programmes (availability of information system (website), where necessary information on accreditation for users in three languages (Kazakh, Russian and English) is presented; not less than 3 full-time staff members, having a master's degree (not more than one), PhD, annual professional development in quality assurance.
4. To have in the expert commission for Kazakhstan accreditation agencies not less than one foreign expert, and for foreign accreditation agencies not less than one Kazakhstani expert having a Master's degree (not more than one), PhD or candidate of sciences, Doctor of sciences or Doctor by profile, and (or) being representatives of the professional community with experience in the field of institutional and specialized (programme) accreditation or by profile of training of specialists by the accredited organization of secondary, technical and vocational accreditation.
Footnote. Point 4 - in the wording of the order of the Minister of Education of RK from 24.04.2024 № 85 (enacted from 29.04.2024).
5. To have accreditation standards (regulations) that establish requirements for accreditation procedures in accordance with subparagraph 2-4) of Article 1, subparagraph 2-4) of the Law of the Republic of Kazakhstan “On Education”.
6. To have a development program and (or) strategy of the organization, developed taking into account strategic and program documents in the field of education.
7. To have in the information system (website) of the accreditation agency and in the Unified Information System of Education published information (accreditation certificate, reports on external audit) on accreditation of the organization of secondary, technical and vocational, post-secondary education, including foreign and (or) educational programme, including decisions on postponement and extension of accreditation adopted during a state of emergency of natural, technogenic, restrictive

measures, including quarantine on the territory of the Republic of Kazakhstan (not later than thirty working days from the date of the decision), published annual analytical information on the main results of the organization's activity.

Annex 2
to this Order
Minister of Education
of the Republic of Kazakhstan
dated February 13, 2023 № 34

Rules for the recognition of accreditation agencies, including foreign ones in the field of secondary, technical and vocational, post-secondary education

Chapter 1: General Provisions

1. These Rules of recognition of accreditation agencies, including foreign ones in the area of secondary, technical and vocational, post-secondary education (hereinafter - Rules) are developed in accordance with subparagraph 28) of Article 5 of the Law of the Republic of Kazakhstan “On Education” (hereinafter - the Law) and determines the procedure for recognition of accreditation agencies, including foreign ones in the area of secondary, technical and vocational, post-secondary education.

Footnote. Paragraph 1 - in the wording of the order of Acting Minister of Education of RK from 27.06.2023 № 183 (enacted after ten calendar days after the date of its first official publication).

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Chapter 2: Procedure for recognition of accreditation agencies, including foreign ones in the area of secondary, technical and vocational, post-secondary education

(3) An accreditation agency, including foreign accreditation agencies, in confirmation of its compliance with the requirements for accreditation agencies approved in accordance with subparagraph 28) of Article 5 of the Law, shall submit for recognition to the authorized body the following documents in paper and/or electronic forms:

- 1) application in the form according to Annex 1 to the Rules;
- 2) notarized copies of constituent documents. When submitting documents in foreign languages, their notarized translation into Kazakh or Russian is required;
- 3) a document confirming the inclusion of the accreditation body in the registers and (or) associations of accreditation bodies of OECD member states;
- 4) documents confirming the availability of available resources specified in paragraph 3 of the Requirements for the accreditation agency approved in accordance with subparagraph 28) of Article 5 of the Law;
- 5) the list of experts involved in the accreditation procedure with the information on Master's degree (not more than one), PhD or candidate of sciences, Doctor of

sciences or Doctor by profile, work experience in the field of institutional and specialized (programme) accreditation or by profile of training of specialists of the accredited educational organization;

6) standards (regulations) for accreditation of an accreditation agency that establish requirements to the accreditation procedure;

7) development program and (or) strategy of the accreditation agency.

Footnote. Paragraph 3 with amendments introduced by the Orders of the Acting Minister of Education of RK from 27.06.2023 № 183 (enacted after ten calendar days after the day of its first official publication); from 24.04.2024 № 85 (enacted from 29.04.2024).

4. Documents submitted to the authorized body according to paragraph 3 of these Rules shall be signed by the legal representative of the accreditation agency.

Within five working days the authorized body shall check the completeness of the documents submitted by the accreditation agency according to paragraph 3 of these Rules.

If the accreditation agency submits a complete set of documents, the authorized body accepts the documents.

5. In case of incompleteness of the documents specified in paragraph 3 of these Rules, the authorized body shall return the documents in the manner prescribed by the Administrative Procedural Code of the Republic of Kazakhstan.

6. Documents of the accreditation agency submitted for recognition shall be submitted for consideration of the Council of the authorized body formed from the representatives of the authorized body, National Chamber of Entrepreneurs of the Republic of Kazakhstan “Atameken”, public associations, association of legal entities, foreign and Kazakhstani experts, teachers (hereinafter - the Council). The quantitative composition of the Council shall include not less than 9 members. The composition of the Council shall be approved by the order of the head of the authorized body.

The structural subdivision of the authorized body is the Working Group, which ensures the activity of the Council.

Documents of the accreditation agency shall be considered at the meeting of the Council attended by at least two thirds of its members.

Decisions of the Council shall be considered adopted if the majority of those present at the meeting of the Council voted for them. The minutes of the Council's decision shall be drawn up and signed by the Chairman and the Secretary of the Council.

7. The term of consideration of documents for recognition of the accreditation agency is thirty working days from the date of acceptance of documents specified in paragraph 3 of these Rules.

8. Based on the results of review of documents for compliance with paragraphs 1-7 of the Requirements for the accreditation agency approved in accordance with subparagraph 28) of Article 5 of the Law, the Council shall make a decision:

- 1) on recognition of an accreditation agency;
- 2) on rejection to recognize the accreditation agency.

If there are grounds provided for in paragraphs 1-7, the authorized body shall notify the accreditation agency of the preliminary decision to refuse to recognize the accreditation agency, as well as the time, place and manner of the hearing to allow the accreditation agency to express its position on the preliminary decision.

Notification of the hearing shall be sent no later than 3 (three) working days before the end of the term of rendering the public service. The hearing shall be held not later than 2 (two) working days from the date of notification.

The notice (notification) shall be sent by registered mail with notice of its delivery, by telephonogram or telegram, or by text message to a cellular subscriber number or e-mail address, or using other means of communication that ensure the fixation of the notice or call.

Based on the results of the hearing, the authorized body shall make a decision on recognition of the accreditation agency or on rejection of recognition of the accreditation agency.

Footnote. Paragraph 8 with changes introduced by the Order of the Acting Minister of Education of the RK from 27.06.2023 № 183 (enacted after ten calendar days after the date of its first official publication).

9. The authorized body on the basis of the Council's decision on recognition of the accreditation agency shall issue an Order on recognition of the accreditation agency and include it in the Register 1 according to Annex 2 to the Rules for a period of five years.

The accreditation agency shall report on the main results of its activity at the Council meeting annually.

10. In order to extend the period of recognition by the accreditation agency sixty calendar days before the expiry of the period of recognition, the documents provided by paragraph 3 of these Rules shall be submitted to the authorized body and shall be considered within the terms established by paragraph 7 of these Rules.

According to the results of consideration of documents for extension of the term of recognition of the accreditation agency, the Council shall make a decision on extension of the term of recognition of the accreditation agency, or on rejection of the extension of the term of recognition with provision of a motivated response.

Extension of the term of recognition of the accreditation agency shall be approved by the Order of the authorized body for a period of five years.

11. In case of identification of non-compliance with paragraphs 1-7 of the requirements for the accreditation agency approved in accordance with subparagraph 28) of Article 5 of the Law, recommendations for their elimination shall be issued in an arbitrary form.

The period of execution of recommendations by the accreditation agency is not more than two months from the date of its receipt. For this period, the period of consideration of the application for the extension of the accreditation agency's recognition shall be suspended.

In case of complete elimination of non-compliance with the requirements specified in the recommendations, the Council decides to extend the period of recognition of the accreditation agency.

In cases of incomplete elimination of non-compliance with the requirements specified in the recommendations, provision of information later than the deadline specified in these Rules, the Council decides to refuse to extend the period of recognition.

Footnote. Paragraph 11 with amendments introduced by the Order of the Acting Minister of Education of RK from 27.06.2023 № 183 (enacted after ten calendar days after the date of its first official publication).

12. In case of reorganization of an accreditation agency, the authorized body shall, within fifteen working days from the date of application of the accreditation agency, make the relevant changes in Register 1 according to Annex 2 to the Rules.

13. The accreditation agency is excluded from the Register 1 in cases of:

1) submission of an application for voluntary termination or liquidation of the accreditation agency;

2) exclusion of the accreditation agency from the registers and (or) association of OECD accreditation agencies;

3) non-fulfillment of paragraphs 6, 7 of the Requirements to the accreditation agency, approved in accordance with subparagraph 28) of Article 5 of the Law, and decisions of the Council;

4) detection of unreliable or distorted data submitted to the authorized body by the results of accreditation of educational institutions and educational programmes in the annual Report on accreditation agency's activity for the past period according to Annex 5 to these Rules;

5) revealing the fact of absence of internal quality assurance system in the educational institution, suspension and (or) deprivation of the license to conduct educational activities and (or) annexes to the license in two or more educational institutions accredited by the accreditation agency;

6) establishment of facts of affiliation of the accreditation agency with the accredited educational institution;

7) expiration of the term of recognition of the accreditation agency.

Footnote. Paragraph 13 with amendments introduced by the Order of the Acting Minister of Education of RK from 27.06.2023 № 183 (enacted after ten calendar days after the day of its first official publication).

14. Exclusion from the Register of 1 accreditation agency is made by the order of the authorized body issued on the basis of the Council's decision.

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